

**MINUTES OF GOVERNING BOARD MEETING FOR
OAK CREEK CHARTER SCHOOL OF BONITA SPRINGS, INC.**

AUGUST 2, 2023, at 3:45 p.m.

MINUTES

I. Call to Order and Roll Call:

Brett called the meeting to order at 3:46 PM and asked for a roll call.

School Board:

Thad Deitriech	VP
Brett Baugh	Secretary
Gwen DaPore	Board Member

FORZA:

Chuck Malatesta	CEO
William Staros	RVP
Jose Rubio	RVP
Beth Staros	Marketing
Trine Alfaro	Marketing

Building Hope:

Rafael Mestre	Financials
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OC:

Charity Zawatski	Executive Director
Yesenia Gonzales	Principal

Parent/School Liaison: Principal

Public/Other: None

II. Approval of Agenda:

Brett made a motion to approve the agenda. Gwen seconded the motion and the motion was passed unanimously.

III. Approval of Minutes: MAY 3, 2023

Brett made a motion to approve the minutes from the May 3, 2023 meeting. Gwen seconded the motion and the motion passed unanimously.

IV. Old Business: None

V. Public Comment: None

VI. New Business:

A. Treasurer's Report:

Rafael gave a report on the financials and asked if there were any questions from the board. Thad commented on the need to increase the enrollment. Mr. Malatesta agreed and stated that Mr. Alfaro will be covering that in the FORZA report.

B. Approve and Execute Financials: April, May, June 2023

Brett made motion to approve the financials. Gwen seconded the motion and the motion passed unanimously.

C. Approve New Executive Director Position

Mr. Malatesta introduced Charity Zawatski to the board and asked Charity to tell the board a little about herself. Mr. Malatesta stated that Ms. Zawatski was hired as the new Executive Director and will be assisting and mentoring Ms. Gonzales as well as working on increasing enrollment and improving the schools academic performance. She will be on campus daily M-F. Thad congratulated her and Brett welcomed her to the school. Brett made a motion to officially approve hiring Ms. Zawatski. Thad seconded the motion and the motion passed unanimously.

D. Approve Revised 2023 2024 Budget

Mr. Staros explained that the projected budget was recently revised and based on a lower enrollment number. Mr. Malatesta explained that the school should continue to enroll students to achieve the original projected enrollment. Thad made a motion to approve the revised budget. Gwen seconded the motion and the motion was passed unanimously.

E. Approve State Salary Increase

Mr. Malatesta asked Mr. Staros to give a brief overview of the state salary increase which he did. Mr. Malatesta explained that TSIA funding is now part of the Student Base Allocation and although its minimal, he stated any increase is better than no increase. In addition, he stated that the starting salary was increasing to \$50,000/year. Gwen stated she was very happy to see this. Brett made a motion to approve the state salary increase. Thad seconded the motion and the motion passed unanimously.

F. Approve Revised Academic Calendar

Mr. Malatesta asked Mr. Staros to give a brief overview of the revisions to the calendar. Mr. Staros stated that the district would like OC to start and end on

the same day. He also stated that we do not like starting the school year in the middle of the week and that this change will impact the teachers PD days. Thad asked if this would change the number of days. Mr. Staros stated that OC has a longer school day and would not impact any other days but the start date. He said OC already ends the school year on the same day. Mr. Malatesta reminded the board that the school is up for charter renewal and we will be changing the calendar section. Thad made a motion to approve the revised calendar. Brett seconded the motion and the motion passed unanimously.

G. Approve Revised Employee Handbook

Mr. Malatesta stated that the handbooks are revised annually based on things that occur throughout the school year and new laws that may have been implemented. Thad made a motion to approve all revised handbooks. Gwen seconded the motion and the motion passed unanimously.

H. Approve Revised Parent-Student Handbook-See above

I. Approve Mental Health Allocation Plan

Mr. Malatesta asked Ms.Gonzales to give a brief summary of the revisions to the mental health allocation plan. She stated it was pretty much the same and that OC would be using it for health provider in Ft. Myers for any testing. Gwen made a motion to approve the mental health allocation plan. Brett seconded the motion and the motion passed unanimously.

VII. Reports:

A. Principal's Report:

B. FORZA Education Management Report:

VIII. Comments from the Board: (non-agenda items only)

Brett wished everyone a successful school year and stated to keep up the good work. He said there were some unique struggles last year with the hurricane and other distractions and we can never give up. Gwen stated she was very happy to see all the changes and the additional personnel hired to assist. Thad thanked FORZA and specifically Mr. Malatesta for researching the information sent to the board from a former employee and sending his report to the board. He said he was satisfied with the report and satisfied with the changes FORZA has been making since last spring. He said the school needs to increase the enrollment to balance the budget and increase student performance.

IX. Reconfirmation of Next Meeting Date: November 1, 2023

Mr. Malatesta confirmed the meeting date for the next board meeting.

X. Adjournment

Brett made a motion to adjourn the meeting at 4:36 PM. Gwen seconded the motion and the motion passed unanimously.

Minutes from the Meeting will be available at the following location:

OAK CREEK CHARTER SCHOOL Website: OAKCREEKCHARTER.ORG