
MINUTES from 05/07/25 Board Meeting

**Gulf Coast Charter Academy
Oak Creek Charter School
Parrish Charter Academy
North River Charter Academy**

I. Call to Order and Roll Call:

The meeting was called to order at 4:07 p.m. by Mark McCabe.

School Board:

Mark McCabe	President
Helen Deitrich	VP
Brett Baugh	Secretary

FORZA:

Chuck Malatesta	CEO
Jose Rubio	Academic Specialist
Trine Alfaro	Director of Marketing
Richard Moreno	Finance

Charter Schools:

Dawn Patterson	PCA Principal
Brittany Fangmeier	NRCA Principal
Carey Gilcher	GC Principal
Charity Zawatski	OC Executive Director

Parent/School Liaison:

Principals

Public/Other: None

II. Approval of Agenda:

A. Agenda Amendments

Brett approved the agenda amendments. Helen made a motion to approve the amended agenda. Mark seconded the motion, which passed unanimously.

B. Items Pulled from Consent for Discussion

Mark asked the board if there were any items they wanted to pull for discussion. No items were pulled from the consent.

III. Approval of Minutes: February 5, 2025

Helen made a motion to approve the minutes from the October 10, 2024, board meeting. Brett seconded the motion, and the motion passed unanimously.

IV. Public Comments: N/A

V. Old Business: No old business

VI. Consent Items: No Consent items

VII. New Business:

A. Approve Financials for all Schools.

Discussion- Richard Moreno reported that GC is performing well, with exceptional service and no current issues. At Parrish, the outstanding debt is nearly resolved; however, close

monitoring of high-cost expenditures remains necessary. For OC, coverage is sufficient, but available cash remains low. The OC administrative team must remain fully compliant with all financial guidelines. Chuck noted that the board is expected to approve the recovery grant for OC. Additionally, Mark made a motion to approve the finance reports. Helen seconded the motion, and it was unanimously approved by the board.

B. Approve Revised 25-26 P&L for GC, PCA, & OC

Discussion - The enrollment goal for NRCA was decreased and PCA's enrollment goal have has been increased. Chuck state the additional capital outlay funding for PCA will provide additional support toward meeting financial and bond requirements. Additionally, salary increases have been approved for all employees across all schools. Mark motioned to approve the 25-26 P&L for all schools, Bret seconded the motion, and the motion was unanimously approved.

C. Approve & Execute the PSA for NRCA, contingent upon attorney review

Discussion- All required documents for NRCA have been prepared and reviewed. The attorney will conduct one final review. Mark motioned to approve the PSA for NRCA, Helen seconded the motion, and the motion was unanimously approved.

D. Approve the Lease Agreement for NRCA

Discussion- the lease is based on the enrollment that they would receive, and it is scaled for the number of students. Mark motioned to approve the lease agreement between NRCA & PCA, Bret seconded the motion, and it was unanimously approved.

E. Approve & Execute the ARED Service Agreement for NRCA

Discussion- Robert Cambo will oversee and manage the construction project, which will remain consistent with the service agreement previously provided at PCA. Mark motioned to approve the ARED service agreement, Bret seconded the motion, and the motion was unanimously approved.

F. Approve & Execute the Consilium Contract for NRCA

Discussion- The contract has been thoroughly reviewed by FORZA, the FORZA legal counsel, and the Consilium attorney. Bret motioned to approve the Consilium contract for NRCA, Helen seconded the motion, and the motion was unanimously approved.

G. Approve OC Recovery Grant

Discussion- FORZA will provide the necessary funding to ensure OC remains in compliance. Mark motioned to approve the Recovery Grant for OC, Bret seconded the motion, and the motion was unanimously approved.

H. Approve Audit Engagement Contracts for GC, PCA & OC

Discussion- The auditor's fee remains unchanged from the previous year. Chuck noted that the firm delivered excellent service last year. Helen motioned to approve the Audit Engagement contracts, Bret seconded the motion, and the motion was unanimously approved.

I. Approve surplus of Fifty (50) 14' student chairs from OCCS to PCA

Discussion- OC has a surplus of 50 student chairs. PCA will purchase the chairs at fair market value. Bret motioned to approve the purchase of fifty 14" student chairs from OC to PCA, Helen seconded the motion, and the motion was unanimously approved.

VIII. Reports:

- **Principal Reports:**
- **FORZA Education Management Reports:**

IX. Comments from the Board: (non-agenda items only)

Mark expressed his gratitude to FORZA for its significant financial support for the NRCA project. He also acknowledged the importance of Employee Appreciation Week, highlighting it as a valuable retention tool that greatly enhances staff morale. Mark noted that the initiatives and prizes were outstanding.

X. Reconfirmation of Next Meeting Date: July 9, 2025

Brett confirmed the next meeting date and asked if anyone had any issues with the date. The meeting was confirmed by all.

XI. Adjournment:

Brett made a motion to adjourn the meeting at 5:05 p.m. Helen seconded the motion, and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow up on any comments presented, in the most appropriate and time-effective manner.*

MINUTES FROM THE MEETING WILL BE AVAILABLE AT EACH SCHOOL & ON THE FOLLOWING WEBSITES:

PCAEDU.ORG
GCCAS.ORG
OCCSEDU.ORG
NRCAEDU.ORG