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## MINUTES

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**I. Call to Order and Roll Call:**

The meeting was called to order by Thaddeus at 3:45 PM.

**School Board:**

Thaddeus Deitriech, VP  
Brett Baugh, Secretary  
Gwen DaPore, Board Member

**FORZA:**

Chuck Malatesta	CEO
William Staros	RVP
Jose Rubio	RVP
Rafael Mestre	Building Hope
Trine Alfaro	Marketing

**OC:**

Charity Zawatski	Executive Director
Yesenia Gonzales	Principal

**Parent/School Liaison:**

Yesenia Gonzales

**Public/Other:** None

**II. Approval of Agenda:**

Mr. Staros stated there were new policies and laws that were approved by the state and asked the board if those items could be added to the agenda. Thad made a motion to approve the amended agenda. Gwen seconded the motion and the motion passed unanimously.

**III. Approval of Minutes: AUGUST 2, 2023 and SEPTEMBER 26, 2023**

Thad asked if there were any changes to the minutes. There were no changes. Thad made a motion to approve the minutes. Gwen seconded the motion and the motion passed unanimously.

**IV. Old Business:** None

**V. Public Comment:** None

**VI. New Business:**

**A. Treasurer's Report:**

Rafael presented his financial report to the board and asked if there were any questions. There were no questions. Mr. Malatesta asked if he could explain the difference between fund basis and gap basis which he did. Mr. Malatesta

stated that the grants Mr. Staros and Ms. Zawatski have been working on is significantly helping the budget to make up for the school not meeting its enrollment projections.

**B. Approve and Execute Financials: August and September 2023**

Brett made a motion to approve and execute the financials. Gwen seconded the motion and the motion passed unanimously.

**C. Approve 2% Salary Increase for Returning Staff**

Mr. Staros stated that despite the school coming up short on the student enrollment goal, he is recommending the board approve a 2% salary increase for returning staff. Thad stated he would always vote for an increase for employees and made a motion to approve. Brett seconded the motion and the motion passed unanimously.

**D. Approve New FLDOE School Policies**

Will explained the new FLDOE School Policies to the board and asked if there were any questions. There were no questions. Thad made a motion to approve, and Gwen seconded the motion. The motion passed unanimously.

- 1. Revised Bathroom/Locker Room Policy**
- 2. Internet Safety Policy**
- 3. Name Deviation Policy**
- 4. School Safety Policy**
- 5. Student Online Information Protection Policy**
- 6. Threat Management Policy (CSTAG)**

**E. Teacher's Special Magistrate Policy**

Will explained the new Teachers Special Magistrate Policy. Thad made a motion to approve the new policy. Brett seconded the motion and the motion passed unanimously.

**F. Approve Revised Academic Calendar per LCSD**

Will explained that Lee County requires our school to follow their calendar so they had to make a few revisions to the calendar. Mr. Malatesta stated that when we go through our renewal process, we will change that in the contract. Brett made a motion to approve the revised calendar. Thad seconded it and it passed unanimously.

**G. Approve Revised Parent-Student Handbook w/ Rev. Policies**

Will explained the new FLDOE policies have been added to the handbook.

Thad made a motion to approve the revised handbooks and Gwen seconded the motion. The motion passed unanimously.

**VII. Reports:**

**A. Principal's Report:**

**B. FORZA Education Management Report:**

**VIII. Comments from the Board: (non-agenda items only)**

Thad commented on recent articles he's been reading on intoxicated bus drivers. He asked how we monitor the drivers? Ms. Gonzales stated that the majority of our drivers are also employees of the school and s easier to monitor.

**IX. Reconfirmation of Next Meeting Date: February 7, 2024**

**X. Adjournment**

Thad made a motion to adjourn at 4:38 p.m. Brett seconded the motion and the motion passed unanimously.

*\*Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up prior to the beginning of the meeting by emailing [Info@FORZAedu.com](mailto:Info@FORZAedu.com) or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

*\*\*The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

**Minutes from the Meeting will be available at the following location:**

**OAK CREEK CHARTER SCHOOL Website: [OAKCREEKCHARTER.ORG](http://OAKCREEKCHARTER.ORG)**